

Armie of Parliament

First Army *for* England

Job description

Chief of Staff to the Armie of Parliament

The role of the Chief of Staff is to support firstly the Lord General as the overall commander of the Army and secondly the Sergeant Major General as the second in command of the Army. The emphasis of this role is on control rather than command. This is a role that centres on necessary communication within the army for it to function smoothly and deal with issues before major events, both developing the cascade of information but also ensuring that it is happening. Some roles will be delegated to other members of staff working for the Chief of Staff. This role includes:

Army Management

- Overview of all medals- all paperwork to be submitted via the CoS for ratifying by the LG
- Overview of ranks within each Regiment of each Brigade, to advise the LG/SMG re changes in rank
- Maintaining a watching brief on army numbers including recruitment and retention
- Co-ordination of Brigade planner- to be introduced
- Maintaining a watching brief on the status of the army to keep LG informed
- Co-ordinating of any Brigade reports including format and objectives
- Off and in season meetings- venue, timings, agenda etc
- Organising Parliament part of Army council
- Ensuring that there is full representation at performance committee meetings from each Brigade, which includes personal attendance as commanding officer of the staff regiment
- Setting up a viable staff, by seconding staff from Brigades on a fixed term with clear job descriptions, identifying the role of the staff notably outside a muster and on the site, both on the battlefield and off. Clear standards of dress to be adhered to.
- Reviewing current Parliament staff & making recommendations re roles/transfers
- Command and control issues relating to those on staff or seconded to staff
- Helping to frame army policy
- Communicating army policy
- Ensuring clear channels of command and control throughout the army
- Input into LG's report to IC
- Co-ordinating with LG/SMG officer development including commissions
- Overview and issue of COs Army of Parliament Handbook
- Ensuring that army assets e.g. artillery and cavalry are kept informed
- Issuing standing Orders from LG/SMG

Before Events

- Obtaining names of Regiments and approx numbers attending musters and other events
- Ensuring that there is a clear command structure, and all are aware before the event, communicating any change eg due to injury, vehicle breakdown etc
- Co-ordinating circulation of the battle plan
- Input into pre muster site visits
- Command and control issues relating to those on staff or seconded to staff

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At Events

- Battle returns, as true representation of fighting strength
- Briefing Brigades from direction of the SMG as to:
 - a) Order of march onto and off the battlefield
 - b) Times of form up and dismissal ie staggered.
 - c) Order of deployment on the field
- Implementing LG/SMG's orders off the battlefield
- Representing the LG/SMG when unavailable e.g. at Brigade briefings
- Timings and organisation of pre and post briefings including organising officers call and attendees
- Command and control issues relating to those on staff or seconded to staff
- Directing the setting up of field headquarters
- The operation of field headquarters

On the Battlefield

- Implementing LG/SMGs orders on the battlefield
- Taking necessary notes to aid the de-brief
- Command and control issues relating to those on staff or seconded to staff